**Group Contract**

## **1 Participant**

The participants agreeing to the group contract can be found in the table below.

| **Name** | **E-mail** |
| --- | --- |
| Nicolai Berg Andersen | nico548y@stud.kea.dk |
| Mads Kristian Pedersen | mads94i5@stud.kea.dk |
| Thomas S. Andersen | thom45w9@stud.kea.dk |

## **2 Meetings**

The participants agree to participate in meetings on the following days, times and locations.

| **Day** | **Start time** | **Location** |
| --- | --- | --- |
| Monday | 10:00 | KEA/online |
| Tuesday | 10:00 | KEA/online |
| Wednesday | 10:00 | KEA/online |
| Thursday | - | KEA/online |
| Friday | 10:00 | KEA/online |

## **3 Discipline**

*How to contact an absent participant:*

**Option a)** Write a message in the group’s Discord and mention their @handle; **Option b)** Write an e-mail to the address specified in section 1;

*How to react to a participant being repeatedly absent:*

**Step 1)** Inform the participant about the situation through e-mail and Discord. Remember to include a proposal of resolution and give the participant a deadline to respond (1-2 days) **Step 2)** If the participant does not respond, send a second e-mail and wait 1-2 days before proceeding to remove the participant from the group. **Step 3)** If the participant has not responded at this point, inform the participant about their removal from the group.

## **4 Development**

*What branching strategy should be followed?*

Feature branching.